

# Army MEPRS Program Office Newsletter

September 15, 2015



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Schools have started, summer personnel turnovers have slowed, and the traffic is becoming increasingly heavier as we begin September. All thoughts now begin to focus on fiscal year closeout; MEPRS table updates in preparation for the new fiscal year; and ensuring tasks are complete to transition into FY16. For the MEPRS staff, significant changes are coming as Army Medicine transitions to the AMEDD Futures reorganization. As these structure changes begin to affect our organizations, continual education on the use of the proper DMHRSi code(s) is important. DMHRSi labor reporting plays a significant part for identifying expenses in our healthcare system. Accurate DMHRSi labor reporting is a critical and essential task that plays a role in senior level decision-making. A recent Army Audit Agency (AAA) report identified major concerns where Timekeeping Specialists were inputting time and approving timecards for the same work center. While this concern is a critical management internal control deficiency, it is imperative that the Timecard Approver and Timekeeping Specialist have accurate knowledge of not only available time but also the non-available time for the individual. Therefore, submitting of time and approval of the DMHRSi Timecard by the same individual must not occur. Timecard Approvers must ensure that time submitted by the individual or the Timekeeping Specialist is accurate for both non-available and available time. The individual is ultimately responsible to ensure the DMHRSi timecard is accurate. So as the fiscal year end nears, I encourage the MEPRS Office to review the Timecard Approver and Timekeeping Specialist training curriculum to ensure effective internal controls and accurate DMHRSi time reporting for the entire organization. - dwb

## BEST-OF-THE-BEST Data Reporting Month of June 2015

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, Discrepancies for FY09-FY15 (AMPO Discrepancies, and Unauthorized FTE's), and un-validated discrepancies on the Advice and Assist Reports generated as a result of MEWACS data population. Contact your AMPO analyst for additional details on the ranking methodology.

**MEDCEN**

C.R. DARNALL AMC  
DIANE PAPKE & STAFF

BROOKE AMC  
SONJA KOONS & STAFF

**BEDDED**

WEED ACH  
VALARIE DeROSE & STAFF

IRWIN ACH  
KATHRYN ALBRECHT & STAFF

KELLER ACH  
REBECCA HACKER & STAFF

BAYNE-JONES ACH  
JAMES SARVER & STAFF

MARTIN ACH,  
SUSAN CASCALHEIRA & STAFF

BRIAN ALLGOOD ACH  
KWANG P. CHO & STAFF

GL WOOD ACH  
MARSHA RIEDER & STAFF

**UNBEDDED**

LYSTER AHC  
KATHY KELLEY & STAFF

FOX AHC  
CATHY COLLINS & STAFF

BAVARIA MEDDAC  
ROBERT KESLER & STAFF

GUTHRIE AHC  
FT DRUM MEPRS OFFICE

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## DMHRSi Training—Camp Robinson, AR

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The DMHRSi training event scheduled for 2-6Nov15 is being rescheduled to be conducted 18-22Jan16. The location remains at the National Guard Professional Education Center, Camp Robinson, North Little Rock, AR. The rescheduling of this training event is due to a lack of sufficient lodging during the 2-6Nov15 timeframe.

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## DMIS ID Table

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The current DMIS ID Table reflects Veterinary Clinics as having MEPRS Parent DMIS IDs; this is incorrect. The DMIS ID Table POCs have verified this is incorrect and have coordinated with DHA to have this corrected in the next publication of the DMIS ID Table which will be updated in October 2015. Health Readiness Platforms will see these DMIS IDs on the DMIS ID Table within EASi and the dropdown lists for the DMIS IDs when making adjustments or corrections.

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## Army Medical Home Review - Set-Up and Sustainment

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Hello to everyone in the MEPRS world! My name is Rebecca Castaneda and I am the new MEPRS Analyst at AMPO. I will be taking over the review of the Set-Up and Sustainment of the Medical Homes. Over the next few months expect to receive email traffic from me pertaining to any errors and/or discrepancies found as I review the set-up of all the Army Medical Homes across the regions. If you have any questions pertaining to the Army Medical Homes and Attachment 3 or if you need guidance please contact me. I look forward to meeting and working together with everyone to ensure the Army Medical Homes are set up per AMPO Guidance ensuring costs are attributed correctly providing leadership with valid cost data.



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**Question:** Where to code immunizations? This question arises every year about this time so we are republishing for your awareness.

**Answer:** Man-hour and workload reporting for administration of immunizations should be reported in the appropriate "B" MEPRS/FCC code of the credentialed provider who has oversight of the immunizations.

When administering immunizations at gyms, commissaries, PX, units, etc, the immunizations are also reported in the appropriate "B" MEPRS/FCC code of the credentialed provider who has oversight of the immunizations.

## Hail & Farewells

*We welcome the following new members and bid farewell to those*

*who have retired/ or embarked on new paths!*

### Hail

Employee	Site	Date
Christopher Blacknall	Ft Jackson, MACH	31 Jul 15
Darnell Howard	Ft Gordon, DDEAMC	24 Aug 15
Virgil Butler	Ft Sam Houston, BAMC	6 Sep 15
Thomas Bryan	Ft Eustis, MCAHC	6 Sep 15

### Farewell

Employee	Site	Date
Izola Carter	Ft Knox, IRACH	30 Sep 15
Sonja Bell	Ft Sam Houston, MEDCOM	18 Sep 15
Michele Kehrle	Ft Jackson, MACH	14 Aug 15