

# Army MEPRS Program Office Newsletter

July 3, 2014

## Inside this issue:

- Best-of-The-Best
- MEPRS Reference Publications
- FMIS MEPRS Section
- Upcoming Military Health System and SECARMY Review
- Q & A
- Hail & Farewells

“For **changes** to be of any true value, they've got to be lasting and consistent.” Anthony Robbins

Change for many people is very difficult especially when we have detailed-oriented and dedicated people working very hard to accomplish time sensitive and challenging tasks. However change is inevitable as technology collides with our normal processes. In MEPRS, you will find continuous change and collision of “how we used to do it” versus “now there is a new way”.

Such change is very evident on our military force as there is an increased need for accurately reporting deployment, individual and military career development schooling, changes in military training to sustain current and new skills. These changes have evolved and mutated. It is imperative that our MEPRS personnel ensure the data quality for critical military functions such as deployment, MEPRS coding of military schooling for our officers and enlisted, the proper coding for personnel backfill as personnel move throughout our system to meet the healthcare mission, and to ensure the capture of all military/civilian mandatory and periodic training occurring throughout the year.

A focused effort is needed to affect the proper use of Functional Cost Codes (FCCs) for these activities. In this effort, the FCC coding will be discussed in this month's Newsletter, Senior Leaders and analysts utilize the EAS IV system data to support various initiatives, to support cost decisions, and to support staffing impacts. A major concern has been raised to the data quality and the impacts it has on key cost and manning decisions.

Hopefully this example is illustrative of the key role each of you play to ensuring the proper FCC coding before the data is resident in the EAS IV repository. The example is a closet with many pairs of shoes, shoes with one color and shoes with multiple colors all available to complement your outfit. Like these multiple pairs of shoes you have multiple FCCs that represent different functions. Your charge is to assure the proper order of the shoes so we do not wear one black and one brown shoe when we conduct our business. Your help is needed to ensure the black wingtip man's shoe is not mixed with a lady high heeled shoe but that the shoe is paired correctly with the function, for the purpose, and with the expense of the activity. So we need your help...

“The truth of the matter is that there's nothing you can't accomplish if: (1) You clearly decide what it is that you're absolutely committed to achieving, (2) You're willing to take massive action, (3) You notice what's working or not, and (4) You continue to change your approach until you achieve what you want, using whatever life gives you along the way.” Anthony Robbins (dwb)



## **BEST-OF-THE-BEST Data Reporting Month of April 2014**

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, Discrepancies for FY09-FY14 (AMPO Discrepancies, and Unauthorized FTE's), and un-validated discrepancies on the Advice and Assist Reports generated as a result of MEWACS data population. Contact your AMPO analyst for additional details on the ranking methodology.

### MEDCEN:

DARNALL ARMY MEDICAL CENTER  
DIANE PAPKE & STAFF

EXCEPTIONAL EFFORTS!

### BEDDED:

WEED ARMY COMMUNITY HOSPITAL  
VALARIE deROSE & STAFF

CONGRATULATIONS!

### UNBEDDED:

FOX ARMY HEALTH CLINIC  
CATHY COLLINS & STAFF

AWESOME JOB!

## MEPRS REFERENCE PUBLICATIONS

SUBJECT: Standardizing Military Readiness Codes

As mentioned in the opening article, a senior leader concern is raised regarding the data quality to capture specific military/civilian functions that will impact cost decisions. For clarification, I will highlight the specific Functional Cost Code (FCC) that must be used and will be standard guidance for these activities. Please ensure wide dissemination to your customers and for your MEPRS staff, you must review and ensure the data is correct before your monthly EAS IV transmission. The direction is to begin this detailed review now and do not worry about previous transmissions. So to review the MEPRS coding essentials –

- 1) Deployment of military / civilian personnel – FCC: “GD” Unit or Personnel Deployment (These are recommended 4th Level FCCs for Contingency/Humanization Operations):

GDA	Unit or Personnel Deployments - MEDDAC Only
GDAD	Dental Deployments Only
GDAF	Global War on Terrorism Deployment (MEDDAC Personnel Only)
GDAG	Unit or Personnel Deployments - Bosnia/Kosovo
GDAJ	Deployments for Humanitarian Support for Medrete (Regardless of Location)

- 2) Attendance to military training (e.g. ILE, CPT Career Course, Advanced NCO Courses, Junior Ldrs Course, Sergeants Time, etc.):

- More guidance is being developed. This military readiness training may be recorded in either FALB/FALD or may be recorded in GBA. AMPO will provide defining guidance in the FY15 Funding Guidance.

- 3) Annual or periodic MTF required training (e.g. SHARP training, annual face-to-face training, computer based training) -

FALB	Medical Staff Training
FALD	Dental Staff Training

- 4) Backfill (FCC coding):

- Gaining Unit – individual (performing as backfill) will report man-hours using Project and Task of facility where they are performing work. The assigned organization does not change unless person is at this facility greater than 30 days.
- Losing Unit – DMHRSi automatically generates the hours as LND (loaned) to the FCDA – Support to Other Military Medical Activities when Project and Task of another MTF is used.

Therefore, this FCC coding is standard and should be validated that working with your respective MTF Operations Division and the Education and Training Division. We must ensure the appropriate coding for these functions are made prior to the monthly transmission. (dwb)

\*\*\*\*\*Break\*\*\*

SUBJECT: Reporting Outpatient Minutes of Services (MOS) by Inpatient Nursing Service

An interim reporting process for Inpatient Nursing Service will begin 1 Sep 2014 to capture the minutes of service for outpatient services performed on the inpatient unit. Coordination with the MEDCOM Nursing Consultant will establish a monthly process whereby inpatient nursing staff provide a manual report that captures the outpatient service work performed by inpatient nursing staff. This data will be validated and approved by the Inpatient Nursing Staff POC and then the MEPRS staff will input the data into EAS IV – Workload Assignment Module (WAM).

Once the Workload Management for Nursing Staff Version 2.0 (WNMSi 2.0) is published later this year, a pending interface with EASi will allow for the automated upload of the reported data directly into EASi from WNMSi 2.0. AMPO provided the report template and an initial list of outpatient services with associated 4<sup>th</sup> Level MEPRS Codes/Functional Cost Codes (FCCs) to the Inpatient Nursing Consultant. The MEDCOM Nursing Consultant will provide a by-name list of MTF inpatient nursing staff points of contact. The local MEPRS staff will coordinate with the IP Nursing POC to obtain the MOS data. (dwb)

---

## CELEBRATE!

---

You have to love a nation that celebrates its independence every July 4, not with a parade of guns, tanks, and soldiers who file by the White House in a show of strength and muscle, but with family picnics where kids throw Frisbees, the potato salad gets iffy, and the flies die from happiness. You may think you have overeaten, but it is patriotism.  
~ Erma Bombec

Patriotism is easy to understand in America. It means looking out for yourself by looking out for your country.  
~ Calvin Coolidge

---

**Question:** How am I supposed to handle financial records containing the SUEE/CI of 9100 or 9300 when processing in EASi?

**Answer:**

9100/9300 Commitment Items should be deleted from reporting in EAS. Financial records with these SUEEs/CIs (9100 or 9300) are in the financial pure data in valid MEPRS Code/FCCs other than YCOL or YEXT. MEDCOM Finance & Accounting Office (F&AO) is allotting back to the MTF the reimbursement of Third Party Collections by processing a financial record as an expense via the use of a valid Cost Center at the MTF (usually EBCB or EKAA). This is accomplished by crediting an expense to the cost center, which comes across as a negative expense to the cost center. Allowing this to be reported in a valid work center/cost center in EAS would artificially affect the cost of providing the supporting service and through allocation the cost of providing patient care. To avoid this artificial effect on patient care costs it has been determined to delete these expenditures, and any associated obligation, prior to import of the financial data into EASi.

MTF MEPRS personnel will need to delete these financial records via the ECU. Please enter into the comments field the following statement:

“These are not expenses; these are allotments; MEDCOM F&A is reporting allotments as a result of Third Party Collections via use of SUEE/CI 9100 or 9300. This is deleted to ensure accurate costs are reported”

## *Hail & Farewells*

*We welcome the following new members and bid farewell to those  
who have retired/ or embarked on new paths!*

### Hail

### Farewell

Employee	Site	Date
Diane Papke	AMPO	14 Jul 14
Min S. Bae,	Korea	25 Jun 14
Kenneth Hammond,	Campbell	23 Jun 14
Sue Alvord	Eustis	9 Jul 14
Marissa Boggs	Gordon	5 May14

Employee	Site	Date
Allen, Leroy	Korea	25 Jun 14