

Army MEPRS Program Office Newsletter

2015
HAPPY NEW YEAR

January 12, 2015



Happy New Year to all my MEPRS family! As 2015 comes in, I thank you for all of your hard work in 2014.

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2015 will be a very busy year for our MEPRS Offices as we work several critical issues. To highlight a few of the major thrusts for the Army MEPRS Program Office and the MTF MEPRS Offices, there will be a MEPRS Conference, 2-6 March 2015, which will provide critical training on the EAS processes. We are addressing 9100 error impacts in cost allocation. There is concern for data quality in reporting DMHRSi time appropriately especially in the "F & G accounts". Defense Medical Human Resource System – Internet (DMHRSi) training to our MTF staffs and proper time reporting remains a major impact to our data. Additionally, your efforts are needed on ensuring the PCMH-SCMH-CBMH homes are established appropriately and correctly allowing our expense system to capture those costs where they are incurred. Above all, your work and support remains essential to the monthly transmissions. Ensuring the data accuracy and resolving variation is paramount to timely transmission of your EAS reports.

So in the end, your efforts and crucial actions to capture the expense of our Health System will contribute to the mission success of Army Medicine by ensuring appropriate funding and costing of the valuable services we provide to our active duty soldiers and our beneficiaries. I send you my best wishes for a great year of MEPRS success. -dwb

BEST-OF-THE-BEST Data Reporting Month of October 2014

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, Discrepancies for FY09-FY15 (AMPO Discrepancies, and Unauthorized FTE's), and un-validated discrepancies on the Advice and Assist Reports generated as a result of MEWACS data population. Contact your AMPO analyst for additional details on the ranking methodology.

MEDCEN

BROOKE AMC
SONJA KOONS & STAFF

C.R. DARNALL AMC
STACIE RITCHEY & STAFF

BEDDED

WEED ACH
VALARIE DEROSE & STAFF

WINN ACH
KRISTINE DEJOSEPH & STAFF

UNBEDDED

LYSTER AHC
KATHY KELLEY & STAFF

GUTHRIE AHC
MARY YOTT & STAFF

LWOP AND DEPLOYED AUTOMATIC TIMECARD

The automatic generation of LWOP and Deployed timecards happens as soon as the pay period ends.

The sites should know by the first Monday after the end of the pay period if DMHRSi automatically generated the LWOP timecards.

In the preparation for the R12 upgrade, all of the concurrent manager processes were put in a pending status. Once the upgrade was completed all of the concurrent manager reports were put back into an active status, but the process to automatically create a LWOP timecard was missed. The helpdesk has set this process to run on Sunday 11Jan15. The helpdesk informed AMPO that this will start the generation of LWOP timecards for the current pay period, though they are not sure if this means that it will generate the LWOP timecards for PPE 10Jan15, their guess is that it will not start until PPE 24Jan15.

Sites are asked to validate all of their civilian employees on extended LWOP to see if the automatic timecard was created for PPE 10Jan15. If an automatic timecard was not generated, then it will need to be manually generated. The automatic timecard should generate for PPE 24Jan15.

On 26Jan15, the sites are again asked to validate the automatic timecard has been generated for civilian employees on LWOP to ensure the process is working. Let your AMPO analyst know if there are any problems.

The reset of this process will not be applied to prior LWOP timecards for PPE's 15Nov14, 29Nov14, 13Dec14, and 27Dec14. The helpdesk did not what to create problems for any timecard that were manually entered via timecard or batch entry.

NON-MEPRS REPORTING ORGANIZATIONS AND DMIS IDs

In FY14 the DMIS ID and Parent DMIS ID was removed from the Non-MEPRS Organizations so that these organizations would not show up on any reports. There were some complaints about employees being assigned to a header organization, but because they did not show up on reports, it took a while for these employees to be identified.

In FY15 AMPO added back into the guidance for FY15 Organization Validation to have the DMIS ID and Parent DMIS ID on the site's Non-MEPRS organizations. What was left off of these instructions was to not add the DMIS ID and Parent DMIS ID to the

Out-processing Local Organizations

Reservist Local Organizations

WTU organizations

Veterinary organizations

Any Non-MEPRS organizations that you do not want populated on the DoD Batch and Timecard Status Report

If you have added the DMIS ID and Parent DMIS ID to any of the above listed Organizations/Local Organizations, please remove them.

MEPRS TRAINING

The Army MEPRS Program Office (AMPO) is in the process of planning training at Camp Robinson, Arkansas, 2-6 March 2015.

Training will include the following topics:

- EAS Report Usage
- WAM (Initialization/Generation, Datasets, Data Transfer and Exception reports)
- Workload Reconciliation
- Position Control Roster
- Discrepancy Queries
- OIP expectations and required documents
- PCMH/SCMH Attachment 3 (how to complete and review)
- MEWACS/Advise and Assist Report
- MEPRS Code Occurrence Report and Financial Reconciliation

This training is for all levels of MEPRS knowledge and experience and is being provided in an effort to improve MEPRS data quality. It is essential that each site send their personnel to this training.

****Please notify the AMPO Analysts of personnel planning to attend this training; there is a limited number of seats available but we do want to ensure all possible efforts are taken to allow all personnel have the opportunity to attend.**

MEPRS CODE FOR EHR

Please note the MEPRS code change to the following guidance originally sent on 12 December 15. This code has been standardized for the Air Force, Navy and Army to use in the testing of the Electronic Health Record:

The Consultant to the Army Surgeon General of Clinical Policy Services Division, MEDCOM, requested a MEPRS code for personnel to use when they are supporting development and providing input to the new electronic health record. It is expected that some of the MTF staff will be involved with this testing. It has been determined there will be a need to identify the resources required to complete the testing. In line with requirements established by OTSG/MEDCOM G3/5/7, all personnel will be required to report their man-hours expended supporting the completion of this testing. AMPO has established the DMHRSi task FCG4_DMIS - Spt to Electronic Health Record Testing which must be setup without delay.

These tasks must be setup within DMHRSi NLT Wednesday, 21 January 2015.

Establishment of additional sub-tasks must be approved by AMPO.

Hail & Farewells

*We welcome the following new members and bid farewell to those
who have retired/ or embarked on new paths!*

Hail

Employee	Site	Date

Farewell

Employee	Site	Date
Christynne Leon-Gorcyca	Ft Riley, IACH	12 Dec 2014
Tammye Pennington	Ft Sill,	13 Dec 2014
Melinda Flores	Korea	10 Dec 2014