

Army MEPRS Program Office Newsletter

January 3, 2012



2012

Bacon's Bits

Inside this issue:

- Bacon's Bits
- Best-Of-The-Best
- DMHRSi Stuck Timecards
- Financial Reconciliation Tab: EASi Financial Reconciliation Worksheet & Certification STEP 7
- DMHRSi Basic Training
- Depreciation
- Q & A

Happy New Year! As one of the most ancient holidays, the start of the New Year is a time for people to come together with family and friends, reflect on the past year and look forward to the future. As they say, with every New Year come new hopes and new possibilities. I am hoping for fewer system issues, system performance improvements, and quicker response time in running DMHRSi reports. There is always hope, right?

LTG Patricia Horoho was sworn in as our 43rd Surgeon General last month and that ceremony marked two historic firsts for the Medical Command. LTG Horoho became the first woman and first nurse to command the Army's largest medical organization. Although, she has many priorities, she has stated that her focus is on optimizing resources to deliver "efficient and effective" care to soldiers. I see MEPRS continuing to play a vital role in providing the data to determine how efficient and effective our MTFs are in providing that care to our soldiers. I am depending on you to ensure your MEPRS data is not only timely, but accurate. LTG Horoho also released a new Army Medicine logo last month. The new logo is very similar to the old logo; however, the combat medic has been changed to a more realistic rendering and the tag line that once read "Bringing Value...Inspiring Trust" has been replaced with "Serving to Heal...Honored to Serve".

We will post our new AMPO web page at www.ampo.amedd.army.mil on 10 January 2012. This new webpage will incorporate documents from the MEPRS Division AKO web link and the previous AMPO web site. We welcome your feedback. Please let us know what you would like to see posted on the web site.

All of us here at AMPO would like to wish each of you a very Happy New Year. May the New Year fill your hearts with new hope. Thank you for everything you do.

Have a great month!

BEST-OF-THE-BEST

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, and Discrepancies for FY07-FY12 (AMPO Discrepancies, and Unauthorized FTE's). Contact your AMPO analyst for additional details on the ranking methodology.

MEDCEN:
FT. HOOD
DIANE PAPKE & STAFF
EXCEPTIONAL EFFORTS!

BEDDED:
FT. JACKSON
SEVERN JACKSON & STAFF
CONGRATULATIONS!

UNBEDDED:
REDSTONE ARSENAL
CATHY COLLINS & STAFF
AWESOME JOB!

DMHRSi Stuck-Timecards

One of the reasons that a timecard can become stuck is when the timecard approver has not logged in within the past 90 days and their account becomes end dated. We are starting to see this a lot. Timecard approvers are granting worklist access to someone else who is going in and approving all of the timecards. The timecard approver never logs in and their account is automatically end dated.

When the timecard approver's DMHRSi account is end dated, timecards will not flow and become stuck.

We recommend that if a timecard approver is going to be absent for an extended amount of time, their name should be removed and someone else added as the primary timecard approver. Also, if a timecard approver's DMHRSi account is end dated once, they should be removed as the primary timecard approver and the name of whoever is actually approving the timecards should be added.

Your site will be counted as delinquent for any timecards that become stuck as a result of the timecard approver's DMHRSi account being end dated on our timecard compliancy metric.

Financial Reconciliation Tab: EASi Final Reconciliation Worksheet & Certification Step 7

There have been several questions regarding Step 7 on the Financial Reconciliation Pure Civilian Pay YTD GFEBs (tab). This step compares amounts from the EASi Financial Pure Civilian Pay YTD from GFEBs to the Final Financial Direct Expense Accepted Civilian Pay YTD from DMHRSi.

AMPO has verified that a problem exists within GFEBs which is causing major differences greater than (+/-) 5% to occur in all months. AMPO is working closely with the GFEBs POC to correct this.

DMHRSi YTD Expenses and YTD Obligations imported into EASi are correct. Please continue to document any difference greater than (+/-) 5% the MEPRS Monthly Narrative.

AMPO will provide further guidance once the anomaly has been resolved.



DMHRSi Basic Training

AMPO will be hosting a DMHRSi Basic Course from 28 Feb 12 to 2 Mar 12 at Fort Sam Houston, Texas. This course will cover everything from DMHRSi timecard entry through EAS processing.

Class size is limited to 24 participants. Due to limitations on the amount of students we can accommodate, each facility may nominate one primary and one alternate. Participants who were approved to attend the December class, that was canceled, will be given priority for the new class. Those individuals should resubmit their request to attend the new training class.

Nominations must be submitted NLT 1 February 12. We will send out a message once the class is full.

TDY cost is the responsibility of the site. Further details will be sent out to the students once they have been confirmed for the class.

Depreciation

AMPO recently distributed the depreciation expense information which should be entered into EASi. The depreciation needs to be entered into EASi for all months in FY12. This will require all MTFs to enter the correct depreciation amounts in the respective depreciation accounts (EAAA, EABA, EACA, EADA, or EAEA).

Please review the equipment list and coordinate with your local Logistics Office to ensure the equipment list is accurate. The source data is from DMLSS which is populated into GFEBs through the Asset Manager (Logistics). The MTFs who have transmitted depreciation data for Oct11 (FY12) are required to correct the depreciation reported, re-allocate and retransmit the Oct 11 data.



Question: I'm trying to reverse hours in DMHRSi and when I put the employee's name in to pull up the hours that need to be reversed, the system doesn't find the hours. What am I doing wrong?

Answer: When you enter the employees name, the organization that populates must match the organization the employee was assigned to when the hours were originally approved. You can see what the organization was when the hours were approved by going into Expenditure Inquiry. For detailed instructions, contact your AMPO Analyst.