



Army MEPRS Program Office Newsletter

Bacon's Bits

December 1, 2011

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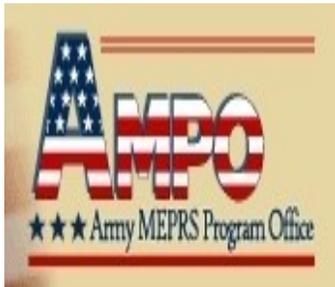
I hope everyone enjoyed their Thanksgiving and the short break from the hectic pace and the everyday marathon of MEPRS. I was reading an article the other day about taking control of life's hectic pace. One doctor referred to it as the F-state, feeling frenzied, frazzled and forgetful. I have a different opinion of what the F-state may mean, as this fiscal year has brought even more issues for us to deal with. One MTF asked if we could move the end of the fiscal year to March, so the hectic pace of the new fiscal year would not affect his Christmas! I wish I could make it so. Together we will get through these issues, as we do every year, with your continued hard work and dedication. Thank you for hanging in there and thank you Jeanie, Harold, Greg, Debbie, Gena, Catherine, Carol, Liz, and Sherri for everything you do for AMPO and for keeping me somewhat calm from day-to-day. I know our MTFs appreciate you as well.

As you know, we had planned a DMHRSi training session, but that did not come to fruition. Please read the article on training in this newsletter stating it has been rescheduled for sometime early in the New Year. However; if you are seeking basic Business Objects training, check out the new and improved MADI Online. The latest edition of the MEPRS INFOrmer states the MADI Online now contains enhanced lessons that walk you through the query building process with crisper animation and more effective explanations. The QUEST workshop has also been enhanced. It was debuted as an advanced two-day workshop and is now a three-day workshop which includes refresher training primarily focused on the EAS IV Repository. Please read the latest TMA MEPRS newsletter for more information.

The 2012 Military Health System (MHS) Conference will be held from 30 January to 2 February 2012 at the Gaylord National Hotel and Convention Center at National Harbor, Maryland. The focus of the conference is sharing knowledge and achieving breakthrough performance in healthcare delivery, research, education and training. Four-thousand military and civilian medical personnel from the MHS are expected to attend. I hope to see some of you there.

AMPO would like to wish all of you health, comfort, and happiness this holiday season and may peace, love, and prosperity follow you always and forever!

Have a great month!



BEST-OF-THE-BEST

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, and Discrepancies for FY07-FY11 (AMPO Discrepancies, and Unauthorized FTE's). Contact your AMPO analyst for additional details on the ranking methodology.

MEDCEN:

FT. HOOD
DIANE PAPKE & STAFF

EXCEPTIONAL EFFORTS!

BEDDED:

FT. RILEY
ROBERT KESSLER & STAFF

CONGRATULATIONS!

UNBEDDED: (TIE)

FT. LEAVENWORTH & FT. RUCKER
LINDA HIXSON & KATHY KELLY

& STAFF

AWESOME JOB!

FY12 STANFINS Files

The current Oct 11 STANFINS file is valid. AMPO checked with the MEDCOM Finance and Accounting Office and the Defense Finance and Accounting System (DFAS) office responsible for providing the STANFINS file to validate that the file is correct. Remember the primary source for financial data is now GFEBs. We can expect the STANFINS files to get smaller each year. The STANFINS file will only contain records which were generated in STANFINS during the current fiscal year utilizing funds from the current plus four previous fiscal years.

DMHRSi - Physician and Dentist Timecards

A few months ago, a change was implemented into DMHRSi. The change only applies to dentists in the occupation code series of 0680 and physicians in the occupation code series of 0602. For these employees, DMHRSi no longer reconciles the available hours. It only reconciles the non-available hours. This means that dentists/physicians can enter all the available hours that they work in DMHRSi, even though they can only enter the base 80 hours in DCPS. This solved one of the issues that was causing MEPRS to have to batch enter hours.

We are finding a problem with the way the hours are being entered. Timekeepers/employees are entering the extra hours on the timecard but, whoever is entering them is choosing the time type of overtime or comp-time earned. This is causing the hours to show as "missing cost rate". Since the problem was caused by these employees being unable to report overtime or comp-time earned, please ensure that the hours are entered as regular.

Please ensure this information is distributed to your MTF timekeepers and staff. Also, incorporate it into your training.

FY12 MTF Ranking

As a reminder, the methodology for determining the MTF Ranking will change beginning with the processing of FY12 data. AMPO distributed an e-mail pertaining to the new methodology for determining the FY12 MTF Ranking on 30 Nov 11. Changes include decrements for Data Quality (DQ) Summary Discrepancies and unvalidated discrepancies from the MEWACS Advise and Assist Reports. Please review the e-mail for additional details.

AMPO Discrepancy Report

AMPO will be distributing the queries used to identify the discrepancies as reported in the AMPO Discrepancy Reports. Accessing the EAS IV Repository, each MTF will need to refresh these queries following transmission of data to identify discrepancies. In order to provide training on how to refresh and work with these queries, AMPO has established two Defense Connect Online (DCO) sessions.

Session 1 – 7Dec11, 0700-0830 (CST);
<https://connect.dco.dod.mil/r67525577>;
 phone dial-in number: 221-4531, DSN 471-4531

Session 2 – 7Dec11, 1500-1630 (CST);
<https://connect.dco.dod.mil/r20256049>;
 phone dial-in number: 221-4531, DSN 471-4531



Can contractors charge time to FC* MEPRS Codes/ FCC?

Contractors are borrowed employees and borrowed employees cannot charge time to the FC* MEPRS Codes/ FCCs. AMPO's recommendation is to charge the time to the Contractor's assigned work center.

Troubleshooting CAC Card DMHRSi Login Issues

There are three reasons why users are unable to login to DMHRSi using their CAC Cards.

1. The user's privileges have end-dated.
2. The user's CAC card is not registered in the system
3. The browser cookies and history need to be cleared on the User's computer.

1. When a user's privileges have end-dated and the account needs to be reinstated, the MTF MEPRS point of contact must contact the TMA Help Desk or the AMPO staff. If you choose to contact the AMPO staff, send an email to Elizabeth Arzola and courtesy copy your AMPO Analyst. Please note that the request should be routed to one of the options above, not both. AMPO will not process requests sent to the TMA Help Desk.

2. Every CAC card issued has a unique number called DoD EDI Person Identifier Number (EDPIN). This number must be registered in DMHRSi to allow a user to login. When users are new to the Government or their CAC card has been renewed or changed, the number must be updated in the DMHRSi system to allow users to login. By accessing the ActivClient Agent application locating in the bottom right of the desktop, users can retrieve the EDPIN number from



the CAC Personal Data Folder and provide that number to TMA or AMPO for registration. AMPO staff does not have the privileges to register the number in DMHRSi, but will be happy to forward your request and follow-up on it.



3. AMPO's recommendation is for Sites to educate their users on clearing the browser history and cookies on their computer routinely, before submitting a Help Desk ticket, due to inability to login to DMHRSi.

To clear the Browser History and Cookies, follow the instructions below.

- Click on the Start Menu, select Settings, select Control Panel.
- Click on the "Internet Options" icon; the second option in the "General" Tab is "Browsing History". Click on Delete.
- When the "Delete Browsing History" window pops up, delete files, cookies, forms, and passwords or click on "Delete all" at the bottom of the screen.
- Click "OK" in the "Internet Options" window to exit the application.

(These instructions vary slightly depending on your version of Windows)



happy holidays

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