

Army MEPRS Program Office Newsletter

April 3, 2014

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With the retirement of both Mona Bacon and Jeanie McCleary, the AMPO office continues to operate efficiently and effectively. Please don't hesitate to forward any and all MEPRS related concerns to AMPO. Realizing the great loss of these very knowledgeable individuals AMPO is taking the below philosophy to heart and ask that you do the same.

The field of positive psychology explores the traits of well-adjusted people and the experts have repeatedly found that a key component of mental health is a positive attitude. The following three tips may help cultivate a winning attitude and pave the way toward deep long-lasting fulfillment.

Cultivate gratitude – Comic Louis CK points out how lucky we are to have removed ourselves from the food chain - a pretty amazing accomplishment (and one we never stop to appreciate)! Making a daily gratitude list has been shown to have a similar effect to taking anti-depressants, so before you go to bed each night, write down five things for which you are truly grateful.

Avoid negative self-talk – do you berate yourself daily? Pay attention to negative self-talk and replace it with something constructive, it may take a while to reconstruct that inner narrative, but persistence pays off.

Practice mindfulness – Mindfulness is all about giving your full attention to the moment, whatever that moment brings. The concept springs from Eastern philosophy but it is echoed in many belief systems around the world. Philosophists find that a regular mindfulness practice shows tangible, positive changes in brain activity.



BEST-OF-THE-BEST Data Reporting Month of January 2014

Army Medical Treatment Facilities (MTF) MEPRS Office personnel are known for their dedication and meticulous performance of their duties. This is evident when reviewing the compliance with requirements placed on them from within their commands along with those imposed by MEDCOM.

MTF Ranking is based on point values assessed for compliance with current FY EAS Timeliness, Defense Medical Human Resource System internet (DMHRSi) Timecard Compliance, Financial Reconciliation submission, Narrative submission, Discrepancies for FY09-FY14 (AMPO Discrepancies, and Unauthorized FTE's), and un-validated discrepancies on the Advice and Assist Reports generated as a result of MEWACS data population. Contact your AMPO analyst for additional details on the ranking methodology.

MEDCEN:

DARNALL ARMY MEDICAL CENTER
DIANE PAPKE & STAFF

EXCEPTIONAL EFFORTS!

BEDDED:

BASSETT ARMY COMMUNITY HOSPITAL
BERNADETTE MEEK & STAFF

CONGRATULATIONS!

UNBEDDED:

FOX ARMY HEALTH CLINIC
Cathy Collins & STAFF

AWESOME JOB!

PROCESS TO CLOSE A MEPRS CODE/FCC

AMPO is finding that there are steps being missed when the sites are end-dating a MEPRS Code/FCC.

DMHRSi -- End date the MEPRS Code/FCC on the last day the MEPRS Code/FCC was used. Remove any end dated MEPRS Codes/FCC from organization

EAS -- Deactivate the MEPRS Code/FCC on the first day of the month that the MEPRS Code/FCC no longer has existing financial, personnel, and/or workload data for the month. NOTE: If a deactivation date is entered on a FCC with existing financial, personnel, and/or workload data for the fiscal month and fiscal year of the deactivation date, the system will return a warning message and will not save the deactivation date.

Make sure that the MEPRS Code/FCC is not listed in any dataset, and if so, delete it. Don't forget to check the square footage, square footage cleaned, and depreciation data sets.

CHCS -- Replace the end dated MEPRS Code/FCC with the new MEPRS Code/FCC. (Can use the MEPRS realignment tool for this function)

CHCS personnel will need to check to see if there are any locations listed in CHCS with the old MEPRS code and inactivate that location or change the old MEPRS code to the new MEPRS code. NOTE: A MEPRS code may not be inactivated if it has been assigned to a hospital location

CHCS personnel will also need to check to see if any provider has the MEPRS code defined as their default, change this default to the new MEPRS Code/FCC

Have the CHCS staff inactivate the MEPRS Code/FCC in CHCS to be end dated until all encounters have been completed, once all encounters have been completed then they can end date the MEPRS Code/FCC in CHCS

Notify the providers that were using that MEPRS Code/FCC and have them move any RX refills to the new MEPRS Code/FCC

GFEBS -- Notify GFEBS of the end dated MEPRS Code/FCC. GFEBS staff will need to end date any WBS and cost centers with the MEPRS Code/FCC and move the lines of accounting to the correct MEPRS Code/FCC.

GRADUATE MEDICAL EDUCATION AND GRADUATE DENTAL EDUCATION UPCOMING CHANGE

AMPO would like to give all of the sites that have a GME and/or GDE program a heads up on a major change that is expected to happen later this year to the GME/GDE timecards. As more information and definite dates are provided to AMPO, we will provide them to you.

THE CHANGE: The process that was put in place to automatically look at the GME/GDE student labor man-hours and ensures that it meets the guidelines outlined in the DoD 6010.13-M will be going away. This change is being done as part of a DMHRSi system update that is also scheduled to happen later this year.

The benefit of this change is that the GME/GDE timecards will be going from a monthly timecard to a bi-weekly timecard. The bi-weekly timecard will fix a lot of the issues with stuck timecards for arriving and departing GME/GDE students. With the bi-weekly timecard GME/GDE students can be entered into DMHRSi at any time during the pay period and it should not create the problems with submission of the timecard. This change should also fix the issue with the system looking for GME/GDE student time for non-available time.

The drawback to this is that the GME/GDE students and their approvers will need to make sure that the GME/GDE student labor time is in accordance with the guidelines, outlined in the DoD 6010.13-M, BEFORE the timecard is approved. AMPO is working with the program office to create a report that will show the split of the hours prior to approval of the timecard.



Question: My military leave tasks are not costing, what is causing this to occur?

Answer: Check the task to ensure the correct Service Type selected is

01.01 MILITARY LEAVE - Service Type: NON-AVAILABLE-PAID LEAVE

01.02 MILITARY SICK LEAVE - Service Type: NON-AVAILABLE-SICK LEAVE

01.03 MILITARY AWOL/UA - Service Type: NON-AVAILABLE-UNPAID LEAVE

01.04 MILITARY OTHER - Service Type: NON-AVAILABLE-OTHER

02.01 CIVILIAN LEAVE - Service Type: NON-AVAILABLE-PAID LEAVE

02.02 CIVILIAN SICK LEAVE - Service Type: NON-AVAILABLE-SICK LEAVE

02.03 CIV COMP TIME TAKEN - Service Type: NON-AVAILABLE-COMP TIME TAKEN

02.04 CIV LEAVE W/O PAY - Service Type: NON-AVAILABLE-UNPAID LEAVE

Hail & Farewells

*We welcome the following new members and bid farewell to those
who have retired/ or embarked on new paths!*

Hail

Employee	Site	Date
CPT Brandon Richey	KACH, West Point	17 March 2014
Rebecca Reveles-Jones	BAMC, Sam Houston	23 March 2014
Debra Major	MACH, Jackson	17 February 2014
Shawwna Williams	MACH, Jackson	23 March 2014

Farewell

Employee	Site	Date
Rachel McGlothlen	IRACH, Knox	31 March 2014